**Questions to support Care Homes in West Sussex plan and prepare for winter**

Table 1 Questions to support care homes in West Sussex plan and prepare for winter

| **Key line of enquiry** | **Yes/No** | **Comment** |
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| Are staff aware of how to identify signs of a deteriorating resident and to contact a senior member of staff in the home or outside support from a healthcare professional – GP, NHS111 etc.? |  |  |
| Do all residents have advanced care plans discussed with them and or their relatives/significant others in place for the management of them becoming unwell  Note Mental Capacity Act (2005) requirements for those who do not have capacity to consent to treatment decisions |  |  |
| What pathways/policies and processes does your organisation / home have in place for the management of residents with suspected or confirmed infection such as influenza, norovirus or COVID-19? |  |  |
| If there are residents in a whole floor or in a number of rooms isolating, are staff separated to care for those residents who are symptomatic/positive only and have no contact with those in other areas of the home? |  |  |
| How do you ensure all staff in the organisation/home are aware of how to access pathways/policies/procedures for management of infected and or suspected infected residents? |  |  |
| Is the organisation/home assured that the pathways/policies and processes in place can be implemented effectively i.e. regular audit program in place |  |  |
| Do staff have access to the appropriate personal protective equipment and corresponding training i.e. FFP3 for aerosol generating procedures?  Note % of staff FFP3 trained |  |  |
| How are staff made aware that they should not come to work if they are unwell, and should not come back to work unless symptom free for a minimum of 48 hours or until they have completed the designated self-isolation period i.e. for COVID-19? |  |  |
| Do all your staff know your organisation/home responsibility to contact Public Health England/ local Health Protection Unit to notify of possible/ confirmed outbreaks of disease/infection without delay? |  |  |
| Is there clear information available for visitors regarding decisions about visiting during suspected or confirmed outbreaks? |  |  |
| Is there clear information for visitors about fundamental infection prevention and control precautions that they have to follow at all times.  Note Including them not visiting if unwell |  |  |
| How does your organisation/ home plan to support the national offer of influenza vaccination for your staff this year? |  |  |
| How do you plan to keep a record/monitor your staff (numbers/details) for those who have or refuse to have an influenza vaccination this year?  Are you completing the NHS capacity tracker regularly? |  |  |
| How does your organisation/home plan to support the national offer of influenza vaccination for your eligible residents this year? |  |  |
| Do you have staff who are able to take nose and throat swabs on residents (who provide consent) for influenza and COVID-19?  Note If no – what contingency / mitigations are in place or to be implemented to support capacity and demand? |  |  |
| Is there a process in place for complying to regular whole home COVID – 19 testing? |  |  |